## Terms and Conditions for Services Provided by Marcia Goddard

## Speaker, Event Moderation, and Workshop Services:

Marcia Goddard provides speaking engagements, event moderation, and workshop services as outlined in the agreement.

## Liability:

Marcia Goddard is not liable for any damages or losses incurred during the services provided. In cases of illness or unforeseen circumstances preventing Marcia Goddard from appearing, she is not responsible for finding a replacement, and a refund is not guaranteed.

- Additional Engaging Liability Rules:
  - Marcia Goddards liability is limited to the provision of services agreed upon in the contract.
  - The client agrees to indemnify and hold Marcia Goddard harmless against any claims or liabilities arising from the services rendered.

### Payment:

Payment for services outlined in the quote must be settled seven days prior to the event. Failure to comply will result in a daily 5% interest charge on the outstanding balance.

- Late Payment Clause:
  - In the event of late payment, Marcia Goddard reserves the right to suspend services until full payment, including accrued interest, is received.

#### **Technical Requirements:**

For every booking, Marcia requires a headset microphone, a ground-level monitor for viewing slides, a clicker for presentation control, and an HDMI cable for her laptop.

- Technical Support Clause:
  - The client must ensure that all technical requirements are provided and operational. Any technical issues not resulting from Marcia Goddards equipment will not be her responsibility.

#### **Copyright and Portrait Rights:**

Creating videos longer than 3 minutes requires prior written consent. Sharing photos or videos without permission is strictly prohibited.

- Usage of Presentation Materials:
  - Presentation materials provided by Marcia Goddard are for the sole purpose of the event and cannot be used or distributed without explicit permission.

#### Cancellation and Amendments:

- Cost-free cancellation of the collaboration is not possible after signing the agreement.
- Bookings canceled within 30 days before the event will incur a 25% surcharge on the agreed-upon amount.
- Rescheduling is possible in exceptional cases, subject to Marcia Goddards availability and agreement by both parties.

### Force Majeure:

In cases of force majeure, including but not limited to natural disasters, government actions, or other unforeseen circumstances beyond reasonable control, either party may terminate the agreement without penalty.

# Confidentiality:

Both parties agree to keep all information exchanged during the provision of services confidential and not to disclose it to any third party without prior written consent.

These expanded terms aim to clarify responsibilities, outline additional clauses, and protect both parties' interests during the provision of services.